The TU/e applies the binding recommendation on the continuation of studies to all bachelor’s programs, which is based on the credits of the first year (propaedeutic phase). You will receive a binding recommendation on the continuation of your studies at the end of the first year. As a student you must obtain at least 46 points of the 60 credits. For some courses, you must pass a number of specific subjects within those 46 points. If this does not succeed, you will receive a negative binding recommendation and you will no longer be able to enroll for the next three years for that same program.

If, due to personal circumstances, you are (possibly) not going to meet the norm for the binding recommendation, you must report this to the academic advisor in good time (within 20 working days). You will then enter the trajectory of "personal circumstances" related to the binding recommendation on the continuation of studies.

For the first year, the TU/e website or during the study choice check.

INFORMATION BSA
- You can decide on the study program through the choice of the subject.
- Changing the major or minor during the first year is possible.
- Changing the location (TU/e campus in Eindhoven or Tilburg) is possible.
- A new degree program can be chosen through the special program.
- The process has a deadline for each degree program. If the deadline is not met, the student is considered to have failed the propaedeutic phase.

CHECK YOUR PROGRESS
- After the release of the results of Q1, check your study and the percentage of credits you have accumulated.
- If you are struggling to meet the credits, contact your academic advisor.
- The academic advisor will provide an overview of your study progress.
- OSIRIS is provided to help with your study progress. After the release of the results, it is important to check your own study progress.

TERMINATING ENROLLMENT BY MARCH 1 LATEST
- If you do not reach the BSA norm, you will receive a preliminary recommendation in writing.
- If there is no connection between the circumstances and the study delay that was incurred, with a negative recommendation you may continue your studies.
- If you do not reach the BSA norm, you will receive a preliminary recommendation in writing.

RESOLUTION TO ISSUES A NEGATIVE BSA
- The Examination Committee will issue a negative BSA for your present degree program.
- If you do not reach the BSA norm, you will receive a resolution to issue a negative BSA.
- The Examination Committee will issue a negative BSA for your present degree program.

ENROLLMENT AUGUST 1 AT THE LATEST FOR TRANSFER STUDENTS
- If you are considering transferring to another degree program, you must complete the process by August 1 at the latest.
- If you are considering transferring to another degree program, you must complete the process by August 1 at the latest.

NEGATIVE RECOMMENDATION
- If you do not reach the BSA norm, the Examination Committee will issue a negative BSA.
- If you do not reach the BSA norm, the Examination Committee will issue a negative BSA.
- If you do not reach the BSA norm, the Examination Committee will issue a negative BSA.

DEFERRED RECOMMENDATION
- If you do not reach the BSA norm, the Examination Committee will issue a deferred recommendation.
- If you do not reach the BSA norm, the Examination Committee will issue a deferred recommendation.
- If you do not reach the BSA norm, the Examination Committee will issue a deferred recommendation.
RECOMMENDATION ON CONTINUATION OF STUDIES

If extenuating personal circumstances are a possible influence on your study progress, you can rely on the TU/e to provide you with the best possible support and coaching. Together we shall strive to minimize the study delay. Your first port of call is the academic advisor of your degree program. The academic advisor shall interview you to make an estimate of the situation and determine what the next steps are.

**PERSONAL EXTENUATING CIRCUMSTANCES**

- If extenuating personal circumstances are a possible influence on your study progress, you can rely on the TU/e to support and coach you.
- Together we shall strive to minimize the study delay.
- Your first port of call is the academic advisor of your degree program.
- The academic advisor shall interview you to estimate the situation and determine the next steps.

**Options for Reporting**

- Reporting to the Academic Advisor
- Reporting to the Student Counsellor
- Reporting to the Personal Circumstances (CPO)

**Reporting to the Academic Advisor**

- Write an email explaining the circumstances.
- Attach relevant documents.
- Your academic advisor will contact you to discuss the situation.

**Reporting to the Student Counsellor**

- Contact the student counsellor directly.
- They will conduct an interview to assess your circumstances.

**Reporting to the Personal Circumstances (CPO)**

- The CPO will assess your circumstances and determine the next steps.
- They may refer you to other support services.

**Assessment of Causality**

- The CPO will assess the connection between your circumstances and your study progress.
- They will evaluate whether your circumstances are extenuating personal circumstances.

**Advice (CPO)**

- The CPO will provide advice on how to proceed.
- They will determine whether you are eligible for postponement of the BSA.

**BSA Examination Committee**

- The Examination Committee will review the advice of the CPO.
- They will make a final decision on your eligibility for postponement.

**Possible Guidance and Support**

- The CPO can inform you about options to support you.
- They can refer you to a student counsellor, student psychologist, or other support services.

**Adapted Norm Examination Committee**

- The Examination Committee can set an adapted norm for your studies.
- This adapted norm will be set for the next year of study.

**Positive Recommendation**

- You receive a positive recommendation.
- You may continue with your studies.

**Indefinite Recommendation**

- You receive an indefinite recommendation.
- You may continue with your studies.

**Deferred Recommendation**

- You receive a deferred recommendation.
- You will have met the BSA norm and can continue with your studies.

**Negative Recommendation**

- You receive a negative recommendation.
- You may not continue with your studies.

**Recommendation on Continuation of Studies**

- The recommendation on continuation of studies is binding.
- You will receive a recommendation in writing.

**Eligibility for Postponement of BSA**

- You are eligible for postponement of the BSA if you have obtained sufficient credits (minimum of 45) to continue with your studies.

**Causal Assessment of Extenuating Personal Circumstances**

- The Committee for Extenuating Personal Circumstances (CPO) will assess the connection between your circumstances and your study delay.
- They will determine whether your circumstances are extenuating personal circumstances.
- The CPO will collect evidence supporting the connection between your circumstances and your study delay.

**Final Meeting of the Examination Committee**

- The Examination Committee will review the recommendation of the CPO.
- They will make a final decision on your eligibility for postponement.

**Postponement of BSA**

- If you receive a deferred recommendation, you will have met the BSA norm and can continue with your studies.

**CPO Committee**

- The CPO Committee will assess your circumstances and determine the next steps.
- They will provide advice to the Examination Committee.

**Examination Committee**

- The Examination Committee will review the recommendation of the CPO.
- They will make a final decision on your eligibility for postponement.

**Adapted Norm**

- The Examination Committee can set an adapted norm for your studies.
- This adapted norm will be set for the next year of study.

**Final Meeting**

- The final meeting of the Examination Committee will take place on August 31, depending on your final exam date.
- The examination committee will review the recommendation of the CPO.
- They will make a final decision on your eligibility for postponement.

**Postponement of BSA**

- If you receive a deferred recommendation, you will have met the BSA norm and can continue with your studies.

**Recommendation**

- The recommendation on continuation of studies is binding.
- You will receive a recommendation in writing.

**Extenuating Personal Circumstances**

- Extenuating personal circumstances include illness, pregnancy, functional impairment, or other extenuating circumstances.

**Student E-mail/Appointment**

- You should report your circumstances within 20 working days of occurrence.
- You should report them within 10 working days if you have an operation or a diagnosis of a long-term illness.
- You should report them within five working days if an examination has been postponed.

**Student Counsellor**

- The student counsellor is a member of Personal Circumstances (CPO) and the Committee for Extenuating Personal Circumstances (CPO).
- They will take a more in-depth look at your circumstances.
- They will provide you with options to support you.

**Exam Date**

- The last exam date for the coming year is October 31.
- The final meeting of the Examination Committee will take place on August 31, depending on your final exam date.

**Programme**

- The programme for the coming year is subject to changes and may derogate from the advice of the CPO in its final resolution.
- The Examination Committee is obliged to weigh the advice of the CPO in its final resolution.
- The Examination Committee will review the recommendation of the CPO.
- They will make a final decision on your eligibility for postponement.

**Attending an Interview**

- You may attend an interview with your academic advisor to determine ways to support you.
- You may attend an interview with the personal circumstances advisor to determine ways to support you.
- You may attend an interview with the personal circumstances counsellor, student psychologist, or other support services.

**Examination**

- The examination committee can review and may derogate from the advice of the CPO in its final resolution.
- The Examination Committee can set an adapted norm for your studies.

**Recommendation**

- The recommendation on continuation of studies is binding.
- You will receive a recommendation in writing.

**Adapted Norm**

- The Examination Committee can set an adapted norm for your studies.
- This adapted norm will be set for the next year of study.

**Examination Committee**

- The Examination Committee will review the recommendation of the CPO.
- They will make a final decision on your eligibility for postponement.

**Final Meeting**

- The final meeting of the Examination Committee will take place on August 31, depending on your final exam date.
- The examination committee will review the recommendation of the CPO.
- They will make a final decision on your eligibility for postponement.